

**Board of Supervisors
Delmar Township**

August 17, 2020

The regular meeting of the Delmar Township Supervisors was called to order at 7:00PM on Monday, August 17, 2020, by Deven Martin, Chairman. Other supervisors and staff in attendance were: Ken VanSant, Garry Clark, and Julie Sticklin, Township Secretary/Treasurer.

The visitors/public that attended the meeting are as follows: Dave Roby, Chris Eckert, Connie Keagy, Donald Keagy, Sam Gilbert, Diane Gilbert, Jason Vandergrift, Levi Gardner, Bruce Cooper, Barb Rigby and Jim Rigby.

Public Comment:

None

Minutes from Last Meeting:

Mr. VanSant made a motion to accept the minutes for the 8/3/2020 meeting. Mr. Clark seconded. There being no dissenting votes, the motion passed.

Treasurer's Reports:

Mr. VanSant made a motion to accept the Treasurer's Reports. Mr. Martin seconded. There being no dissenting votes, the motion passed.

Committee Reports:

- Planning Commission – Ken VanSant
Discussion of Stormwater Management waivers in regards to the Marsh Creek Greenway Project. Hanover Engineering provided recommendations. Planning Commission agreed to recommend the waivers be granted.
- Zoning Hearing – Barb Rigby, Secretary
No update.
- Airport Authority – Ken VanSant
Flight school enrollment increasing; Blue Ridge Cable in works of running internet service to airport.

OLD BUSINESS:

•Roadmaster position - interviewed Tom Dibble on 8/6/2020 and Jason Vandergrift and Levi Gardner on 8/7/2020, for the first round of interviews. The second round of interviews took place on 8/12/2020 with Jason Vandergrift scheduled at 4:30PM and Levi Gardner at 5:30PM.

Mr. Martin made a motion for an executive session at 7:02PM. Mr. VanSant seconded. There being no dissenting votes, the motion passed. The supervisors returned to the meeting at 7:05PM. Mr. Martin offered Levi Gardner the Roadmaster position and Mr. Gardner accepted. Mr. Martin made a motion to hire Levi Gardner as the Fulltime Roadmaster starting at \$20.00/hour with benefits. Mr. VanSant seconded. There being no dissenting votes, the motion passed. Mr. Gardner will start working for the township on 8/25/2020.

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NEW BUSINESS:

- Acknowledge and accept cancellation notice for the Excess Maintenance Performance Bond of SWEPI LP. Bond amount was for \$660,500.00 which covered all Delmar townships roads and will be cancelled 60 days after receipt of this letter, 8/6/2020. Mr. Martin made a motion to acknowledge and accept this cancellation notice for SWEPI's Excess Maintenance Performance Bond. Mr. Clark seconded. There being no dissenting votes, the motion passed.
- Add Parcel # 09/06.00/025./000 - 67.95 acres of Timothy and Chasity Kaltenbach's to the Agricultural Security Area (ASA). Approve addition to the ASA and resolution #1278. Mr. VanSant made a motion approve the addition of the Kaltenbach's parcel to the ASA and resolution #1278 adding this parcel to the township's ASA.
- Received on 8/11/2020, Proposal to remove 5 acres from Parcel # 09/07.00/004A/000 - Gary and Bonnie Brown's existing 328.78 acres that they currently have recorded in the ASA. Plan for the 5 acres is to remove shale to use locally on residents' driveways. This will have to go through the Ag Security Committee to get approval to remove the 5 acres from the ASA. This will also have to go through the Zoning Hearing Board once the Brown's have received all the proper permitting to have a quarry. Approval to run ad to notify public of meeting to be held. Mr. Martin made a motion to approve to run ad to notify public of ASA meeting to be held. Mr. VanSant seconded. There being no dissenting votes, the motion passed.
- Approve Chelsie Martin to become member of the Ag Security Committee. Jim Shelmire who is currently the Delmar Township citizen that is on the Ag Security Committee does not want to be on the committee any longer. Mr. VanSant made a motion to approve and accept Chelsie Martin as the Citizen member of the Ag Security Committee. Mr. Clark seconded. There being no dissenting votes, the motion passed.

Excessive Maintenance & Use Agreement/Authorization to Exceed Posted Weight Restriction:

- Colie Stone Logging (Whispering Pines Rod & Gun Club) – logging Sullivan Rd – Permit # Delmar 2020-10.
- Seneca Resources – renew Light Pickup Only permit- intersection Baldwin Run Rd & Matson Trail to PA Route 287 from 8/18/2020 to 8/19/2021 – Permit # Delmar 2020-11.
- Dwight Lewis Lumber -logging Carol Long Estate – Knowlton Road – Permit # Delmar 2020-12.

Mr. VanSant made a motion to approve the three (3) Excessive Maintenance & Use Agreements listed above. Mr. Clark seconded. There being no dissenting votes, the motion passed.

Demolition Permit(s):

- Jennifer (Heath) Ems – demo house at 520 Ward Road - Permit #D-16/2020.

Mr. VanSant made a motion to approve the Demolition Permit for Jennifer (Heath) Ems. Mr. Martin seconded. There being no dissenting votes, the motion passed.

Zoning Permit(s):

- Jerry Peffer (Craig Clauser) – construct 32' x 24' garage/pole barn at 984 Buck Road - Permit #Z-33/2020.

Mr. Clark made a motion to approve the Zoning Permit for Jerry Peffer (Craig Clauser). Mr. Martin seconded. There being no dissenting votes, the motion passed.

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Building Permit(s):

- Derick Coolidge – install inground pool at 195 Sweet Briar Rd - Permit #B-23/2020.
- Lewis Homes (Michael Buono) – 30' x 56' modular home w/ 25' x 28' garage and porches at 530 Brown Road - Permit #B-24/2020.

Mr. Martin made a motion to approve the two (2) Building Permits. Mr. Clark seconded. There being no dissenting votes, the motion passed.

Communications:

- Received Guaranty from Seneca Resources for payment to remove radio tower if they should discontinue using it any time in the future.
- Compliance Audit Report for Middlebury Township Volunteer Firefighters Relief Association for period of 1/1/2017 to 12/31/2019. Audit report contained findings of Inadequate Signatory Authority for the Disbursement of Funds.
- Marsh Creek Greenway Trail Advisory Council meeting cancelled for 8/19/2020. Next meeting scheduled for 9/16/2020.
- PennDOT Virtual Innovation Week – November 2 – 6, 2020.
- Notification from PA DEP – General Permit Acknowledgment for Burg Road Culvert Replacement – Delmar & Shippen Townships.
- Complete the 2020 Census by 10/31/2020.**
- Re-scheduled Clean Up in Fall – September 18 & 19, 2020.**

Roadmaster Report:

Sewer calls, PA One Calls, checked roads, mowing edges of roads, finished tar & chipping, signs, trim trees, gravel Patt, Dantz Run and Tiadaghton Roads.

Bills & Payroll:

General Check#s 20023-20032= \$3,497.70, State Checks #11626-11628 = \$18,045.56 and Payroll = \$10,119.34.

Sewer Accounts – Public Sewer Ck# 311 = \$240.00 Smithville Ck#s 1664 = \$968.61, Stokesdale Ck#s 3001-3004 = \$968.61, and Stony Fork Ck#s 3724-3731 = \$1,260.77.

Mr. VanSant made a motion to approve Bills & Payroll. Mr. Clark seconded. There being no dissenting votes, the motion passed.

Adjournment:

Mr. Martin made a motion to adjourn the meeting at 7:18PM. Mr. VanSant seconded. There being no dissenting votes, the motion passed.

Respectfully Submitted,

Township Secretary/Treasurer

Date

DRAFT

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