

**Board of Supervisors
Delmar Township**

November 2, 2020

The regular meeting of the Delmar Township Supervisors was called to order at 7:00PM on Monday, November 2, 2020, by Deven Martin, Chairman. Other supervisors and staff in attendance were: Ken VanSant, Garry Clark, Levi Gardner, Roadmaster and Julie Sticklin, Township Secretary/Treasurer.

The visitors/public that attended the meeting are as follows: Donald Keagy, Sam Gilbert, Diane Gilbert, Jack McCann, Betty McCann, Bruce Cooper, Barb Rigby, Jim Rigby and Chris Eckert.

Public Comment:

None.

Minutes from Last Meeting:

Mr. VanSant made a motion to accept the minutes for the 10/16/2020 meeting. Mr. Clark seconded. There being no dissenting votes, the motion passed.

Treasurer's Reports:

Mr. Martin made a motion to accept the Treasurer's Reports. Mr. VanSant seconded. There being no dissenting votes, the motion passed.

Committee Reports:

- Planning Commission – Ken VanSant
Next meeting is on 11/12/2020. Marc Rice is to write up Vacation Rental Ordinance for the committee's to review.
- Zoning Hearing – Barb Rigby, Secretary
PSATS will be having a Vacation Rental webinar on 11/17/2020.
- Airport Authority – Ken VanSant
Applying for USDA Grant.

OLD BUSINESS:

- Received decision in favor of Delmar Township for the Boundary Line dispute on Route 660 with the Borough of Wellsboro. Recommended to have new survey drawn that would show the west line having same bearings as east line of the Borough between the Borough and Charleston Township running through the Fischler Street stone found on the west side of the Borough to the north and south lines. Also, replace any of the markers/monuments and put additional markers, as needed. Discussion with the supervisors and Jim Rigby took place during the 9/8 meeting regarding this matter. There was no motion made to move forward with recommendation(s). **Supervisors are to reach out to Solicitor Loomis to see what needs to happen next to resolve this issue. No further update at 10/5/2020 and 10/19/2020 meetings. Mr. Loomis has been in contact with the Tax Assessment office.**
- Approval for the purchase of garage heater from Northern Tool & Equipment in the amount of \$781.49. Mr. VanSant made a motion to approve the purchase of the new garage heater. Mr. Clark seconded. There being no dissenting votes, the motion passed.

NEW BUSINESS:

- Received letter from Derek Schmitt of 12 Junction Lane, Wellsboro requesting permission to utilize his 2016 Wilderness 27.5 ft travel camper as a “man cave” temporarily for the next 6 months. Mr. VanSant made a motion to approve use of camper as “man cave” for the next 6 months at this location only. Mr. Martin seconded. There being no dissenting votes, the motion passed.
- Approve the written agreement with Bernie & Billie Simmons and the Township Supervisors allowing Douglas & Jeanine Singer to temporary live in Recreation Vehicle at the 982 Dibble Hill Road property while caring for his parents at their home. Mr. VanSant made a motion to approve the written agreement with Bernie & Billie Simmons. Mr. Clark seconded. There being no dissenting votes, the motion passed.
- Approval to use Cross Excavating, who was the 2nd highest bidder, for R3 at price of \$18.50/ton and R6, R7 & R8s at price of \$21.25/ton since DeCristo is not able to meet the requirements of Penn DOT for their same materials at this current time. Mr. Martin made a motion to approve using Cross Excavating for R3, R6, R7 & R8s since they were our 2nd highest bidder. Mr. VanSant seconded. There being no dissenting votes, the motion passed.
- Harmony Rentals is requesting to have another Community On-Lot Small Flow Sewage Treatment Facilities Maintenance and Repair Agreement signed so an original along with the Shared Well Agreement can be recorded at the courthouse as an attachment to the deed for Lots B & C at 2158 Balsam Road, Wellsboro. Mr. Martin made a motion to approve Harmony Rentals’ request once provided the document(s). Mr. VanSant seconded. There being no dissenting votes, the motion passed.
- To hear all recommendations and comments from the Planning Commissions and Agricultural Area Advisory Committee as well as the Public on the proposal for the removal of 5 acres of Parcel #09/07.00/004A from the Agricultural Security Area (ASA) within Delmar Township, pursuant to the ASA Law, Act 43 of 1981. Mr. Clark made a motion to have an executive session at 7:11PM to the ASA. Mr. Martin seconded. There being no dissenting votes, the motion passed. The meeting was called back to order by Mr. Martin at 7:15PM. Approval to remove this parcel will be made at the next meeting on 11/16/2020.
- Acknowledge and approve the start date for the Campbell Run Road Dirt & Gravel Project to be 10/19/2020. Mr. Martin made a motion to approve the start date of 10/19/2020 for the Campbell Run Road – Dirt & Gravel Project. Mr. VanSant seconded. There being no dissenting votes, the motion passed.
- Discuss Auditor replacement – Vacancy Board. Mr. Martin made a motion to run an ad for the Auditor’s position. Mr. VanSant seconded. There being no dissenting votes, the motion passed. It was also mentioned that our Vacancy Board – Marc Rice will need to attend the Supervisors’ meeting on 11/16/2020.

Building Permit(s):

- Jason Williams (Power Home Solar) – build structure to mount solar panels – 613 West Branch Road- Permit #B-35/2020.

Mr. VanSant made a motion to approve the Building Permit for Jason Williams (Power Home Solar). Mr. Clark seconded. There being no dissenting votes, the motion passed.

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Communications:

-Notice from Penn Environmental & Remediation of submission of final report to DEP for site known as the Beimel Transportation January 26, 2020 Produced Water Release. Report indicates that remediation performed has attained compliance with statewide health cleanup standard.

-Received from DCNR payment in lieu of taxes in the amount of \$12,993.12 for 6496.56 acres.

Roadmaster Report:

Sewer calls, PA One Calls, checked roads, downed trees; road/bank repairs – Dantz Run, Fischler Street Ext., Sullivan and Horsethief Run Roads; cold patching – Nobles Road, Campbell Run Road project – 3 pipes installed; Horsethief Run/Route 6 drainage repairs completed; working with Seneca Resources for Stowell Road pipe replacement.

Bills & Payroll:

General Check#s 20100-20113 = \$24952.49, State Checks #= ???? and Payroll = \$11,547.70.

Sewer Accounts –Smithville Ck#s 1676-1677 = \$282.19, Stokesdale Ck#s 3018-3019 = \$262.79, Small Flows Ck# 1143 = \$1,020.75 and Stony Fork Ck#s 3756-3761 = \$1,696.22.

Mr. Martin made a motion to approve Bills & Payroll. Mr. VanSant seconded. There being no dissenting votes, the motion passed.

Adjournment:

Mr. Martin made a motion to adjourn the meeting at 7:31PM. Mr. VanSant seconded. There being no dissenting votes, the motion passed.

Respectfully Submitted,

Township Secretary/Treasurer

Date

DRAFT