

Delmar Township Board of Supervisors

Reorganization of the Boards 2023

Call meeting to order:

Pledge of Allegiance:

Appoint of Boards:

1. Appoint Temporary Chairman
2. Appoint Temporary Secretary
3. Appoint Chairman, to conduct the balance of the meeting
4. Appoint Vice Chairman
5. Appoint Secretary/Treasurer and establish compensation per personnel policy.
6. Appoint or reappoint employees (including roadmaster) and pay scale per personnel policy.
7. Affirm those Supervisors employed by the Township:
8. Appoint Solicitor: Chris Lantz
9. Appoint Chairman of the Vacancy Board:
10. Emergency Management Coordinator: Gerald Rice
11. Bank as a Depository: First Citizens Community Bank
12. Establish Workshop meetings and Supervisors' meetings, location, time, and date. And be published in accordance with the Open Public Meeting Law.
13. Appoint Voting Delegate for the 2023 State Association Annual Convention.

14. Appoint Planning Commission: Marc Rice 12/31/2022, Chris Eckert 12/31/2022, Joel Young 12/31/2023, Dixie Coolidge 12/31/2025, Dan Nowak 12/31/2025.

15. Appoint Zoning Board: Carrie Heath 12/31/2022 (Reappointed)

John Reber 12/31/2024, Jeremy VanDergrift 12/31/2025, Todd Webster 12/31/2026, and Bill Stokes 12/31/20??.

16. Appoint Sewage Enforcement Officer: Terry Meyers

17. Appoint Engineering Firm: Larsons Design

18. Uniform Construction Code Inspector: Erb Inspections

19. Appoint Tioga County Voting Delegates

- 1.
- 2.
- 3.

20. Appoint Zoning Officer: Bruce Cooper

21. Appoint Sewer Plant Operator: Michael Gerald

22. 2023 Floodplain Management Services:

23. Appoint 2023 Upper Pine Creek Council of Governments: Garry Clark

24. Appoint Grand Canyon Airport Authority:

Ken VanSant- DELMAR REP- 12/31/202212/31/2023

Skip Shaw- Township/Borough Rep- 12/31/2023

Shaw Siglin- Borough Rep- 12/31/2023

John Sticklin- Borough Rep- 12/31/2024

Mike Bowser- Delmar Rep- 12/31/2026

25. Agricultural Security Committee lost a member unexpectedly, Tim Webster.

26. Appoint CPA for 2022 Audit: J.H. WILLIAMS & CO, LLC

27. 2023 Mileage rate was 58.5 can be 62.5.

DELMAR TOWNSHIP SUPERVISORS

AGENDA

JANUARY 3, 2023

RECOGNITION OF VISITORS:

PUBLIC COMMENT(S):

LAST MEETINGS MINUTES:

TREASURERS' REPORT:

COMMITTEE REPORTS:

- **Planning Committee:** Subdivision of Heidi Darlington Butcher Lot containing 12.52 Acres for January meeting.
- **Zoning Committee** Meeting on December 15th at 7 PM, Rose Ann Moore, This Is My Quest was unanimously approved. Esther Perry, Short term/ B&B, was denied as the Board attempted to call her and she was not at the meeting to answer questions and concerns.
- **Airport Authority**

OLD BUSINESS:

NEW BUSINESS:

- Resolution #1294 HODDER LANE, Private Lane Approval off Wolfe Run Road.
- Resolution #1295 PROPERTY TAX PENALTY WAIVER PROVISIONS, ACT 57.
- Sidock Group, INC: Application for Chapter 105 Water Obstruction and Encroachment General Permit Approval. Rattler Road and Stony Fork Road.
- Resolution #1296 Mailbox and Property Damage by Plows.

- Larsons Design Bridge Replacement Project North Lawton Road over Stony Fork Creek.

BUILDING PERMITS:

PEDDLERS PERMIT(S):

- Esther Perry, 143 Marsh Creek Road, Christmas Open House.

ROAD OCCUPANCY PERMIT:

- Willis Martin, 1084 Kendrick Road, for drainage tile installation under road approx. 3-4 feet deep, preformed December 21, 2022. Mr. Martin will be solely responsible for that area if any damage occurs. In the approx. area after 617 Kendrick Road driveway.

COMMUNICATION(S):

- TRC Companies, Act 14 Notification, Wellsboro and Corning Railroad - Wellsboro Yard, at 7 Muck Road, NPDES Permit Reissuance Application.
- 2023 Bidding Thresholds: Good or services \$22,500 or greater require public bidding, \$12,199-\$22,500 require at least 3 written or telephonic quotes documented, and any that cost less than \$12,200 can be purchased without any formal bidding or quotes.
- Pennsylvania Department of Transportation Proposed Project State Route 6 Section, 166 Colton Point to Shippen Township line, State Route 3007 Section, 17 S.R. 3007 West Branch Stony Fork and State Route 660 Section, 12 Heise Run Road to S.R. 287.
- Pine Creek Trail Extension Support Letter Request.
- Employee W/H (UC Withholding) for 2023: Employer Surcharge- 9.2%, Employer Additional Contributions-0.6%, Employee Tax- 0.07%, Benefit reduction-3.2%
- Seneca Resources- DCNR 007 Pad K Formal Notice of Proposed Drilling.
- Marsh Creek Meeting January 18th at 830 AM.
- FEMA pamphlet on rebuilding safer and stronger after a flood.

ROADMASTERS REPORT:

BILLS AND PAYROLL:

PAYROLL:	\$7,145.71, December 16, 2022.
	\$8.673.98, December 30, 2022.
GENERAL BILLS:	\$
STATE BILLS	\$0

ACCOUNTS:

TOWNSHIP GENERAL:	\$
DIRT AND GRAVEL:	\$
STATE:	\$
IMPACT FEES:	\$

AMERICAN RESCUE: \$

(NEXT MEETING WILL BE HELD ON FEBRUARY 6, 2023, AT 7:00 PM)